



# Minutes of the SEATA Executive Board Meeting

Conference Call

December 4, 2016 (7 pm/8 pm)



## Roll Call

## Official Minutes

x	<b>District Director</b>	Marisa Brunett, LAT, ATC	x	<b>President</b>	Gerard White, LAT, ATC	x	<b>Vice President</b>	Jeff Hopp, LAT, ATC
x	<b>Treasurer</b>	Tim McLane, LAT, ATC	x	<b>Secretary</b>	Donna Wesley, LAT, ATC			
x	<b>Alabama President</b>	Chris King, LAT, ATC		<b>Florida President</b>	Erik Nason, LAT, ATC	x	<b>Georgia President</b>	Eric Gunderson, LAT, ATC
SR	<b>Kentucky President</b>	Rob Ullery, LAT, ATC	x	<b>Louisiana President</b>	Scott Arceneaux, LAT, ATC	x	<b>Mississippi President</b>	Jeff Bryant, LAT, ATC
x	<b>Tennessee President</b>	Scott Byrd, LAT, ATC				x	<b>Parliamentarian</b>	Chuck Kimmel, LAT, ATC

Meeting called to order with quorum (4 State Presidents) at: 7:02 PM Central

X = Present

SR = State Rep. present

AGENDA ITEM		DISCUSSION	RECOMMENDATIONS / ACTIONS
<b>1. Call to Order (Roll Call)</b>			
a)	State Representative(s)	Scot Helton (KY President-Elect) will represent KY on the call.	Scott Byrd (TN) arrived 7:58 PM Central
b)	Invited Guests / Members Present		
<b>2. Review of Previous Discussion(s)</b>			
a)	Conference Call Rescheduled	President White discussed with VP Hopp regarding the agenda for the November conference call. Due to the limited business items and upcoming holiday season, President White directed VP Hopp to poll the Executive Board, via email, regarding combining the November and December scheduled conference calls into one call on December 4th.	Motion: Defer the November conference call and to move the December scheduled conference call to December 4, 2016. (VP Hopp/Pres White). Electronic vote: 5-0-2. Approved.
b)	Consent Agenda	<ol style="list-style-type: none"> <li>1. Approval of October 18, 2016 minutes (as emailed)</li> <li>2. Support Group Appointments               <ul style="list-style-type: none"> <li>o EDAC, Carolina Quintana (KY)</li> </ul> </li> </ol>	MOTION: Approve Consent Agenda 5-0-0-2.
<b>3. Officer's Reports</b>			
a)	Director Brunett	Board Call info from November: <ol style="list-style-type: none"> <li>1. Dave Berry as new ATEJ editor</li> <li>2. Transition Practice Workgroup Report was approved with next step to be implementation. Joint Committee meeting in Dallas will have more update.</li> <li>3. Internship Workgroup report is on hold.</li> <li>4. FLSAA has been put on hold.</li> <li>5. Amy Callendar has been in Washington working to get bill passed.</li> <li>6. Healthcare Reform Workgroup met in Dallas in Nov.</li> <li>7. Membership Renewal</li> </ol>	



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	8. Your Protection is our Priority is theme for NATM 9. D9 finished in at least 8 <sup>th</sup> place for Salary Survey 10. Applicants for new ATStudent Leadership Committee. 11. AT Your Own Risks videos are in progress. 12. Leadership Academy will kick off in January 2017.	
a) President White	1. Worked with Karen Feirman and Sandra Geiger on date change for the 2019 ATSS meeting. The new contract was received by President White for final signature. The new concessions have been reviewed by Karen, Treasurer McLane and VP Hopp. 2. DD Brunett and I have developed a tentative rotation schedule for SEATA to be present at each State Meeting. 3. President White received an email from Cliff Dees regarding concern about a SEATA Corporate Sponsor.	1. President White will be signing the new addendums to the 2019 ATSS Contract. 3. President White has sent to Rich Frazee for review a concern about a corporate partner. He has asked Rich Frazee to report back to Jeff Hopp as CSMM oversight chair. AL President Chris King voiced two concerns about the contract with our corporate partners and VP Hopp will address these with Chairman Frazee this week.
a) Vice President Hopp	No Report	
a) Secretary Wesley	1. 2017 Membership Renewal Data 2. CSMM Registration plan to open December 7. a) registration fee b) new Speaker form(s) 3. BOC Approved Provider Status Update 4. eBlast Information due by Dec. 6	
a) Treasurer McLane	<b>Update on ACTION:</b> Treasurer McLane will provide the Board with a detailed financial report for the November EB Meeting. 1. Financial Report 2. Explanation document for future items.	
<b>13. Committee Reports</b>		
a) Standing Committees		
i. YPC Inquiry	Discrepancy on SEATA committee member appointments. In addition, I have added all that was listed on SEATA committee member term (see attached notes for Discussion.) DISCUSSION: Does the current proposed changes to the SEATA P&P Manual of Section II and III clarify and “fix” this question?	Should be addressed in the changes in the P&P as being developed.
b) Ad hoc / Taskforce Committee(s)		
i. Crisis Event Workgroup (Pres Whie)	Status/Update: President White, President Ullery (KY) and President Byrd (TN) have had some preliminary discussions for developing a SEATA Policy on this matter. The group will continue to work on this and will plan to bring a recommendation(s) to the EB for discussion.	No updates at this time.
ii. SS Summit Taskforce	Workgroup of Presidents King (AL), Arceneaux (LA_ and Byrd (TN); SSC Chair Chris Snoddy +2 SSATC committee members be assigned to discuss need for a meeting and develop a proposal to bring to Board.	Chris Snoddy has submitted a proposed agenda/budget for the meeting. <b>ACTION:</b> President White will follow up with Chairman Snoddy to



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	<p>DISCUSSION: Chair Snoddy has presented a tentative agenda and proposed budget request for the meeting to coincide with the TATS Meeting. He is requesting a budget of approximately \$3,000. SSATC – Safe Sport School Grant funding</p>	<p>determine specific individuals to be included when looking at expenses. President White will get a more detailed budget and submit to EB for approval.</p> <p><b>ACTION:</b> President White will follow-up with Chairman Snoddy to determine if the process is being followed to determine the awarding of SEATA's Safe Sport Grant. There continues to be confusion about if this is grant or reimbursement.</p>
<b>14. Old Business</b>		
<p>a) NATA Foundation Contracts (Treasurer McLane)</p>	<p>Status/Update: A working group was established to review the proposed contracts and work with Dr. R.T. Floyd and Dr. Pattie Tripp to bring a recommendation back to the group before signing the contracts. Group will consist of Treasurer McLane, President Gunderson (GA) and President Ullery (KY).</p>	<p><b>ACTION:</b> Treasurer will follow-up with Dr. R.T. Floyd</p>
<p>b) Email service from Go Daddy (VP Hopp)</p>	<p><b>Update on ACTION:</b> VP Hopp is working with GoDaddy to have email based on seata.org. Additional information could be available for states to utilize this as well on the state level. Hope to have it finalized next week.</p>	<p>Do we want to look at paying for email system? Do we want to set up a free account separately for continuity? Best option maybe to set up free email account for officers.</p> <p><b>ACTION:</b> Jeff Hopp will work to set up emails for District Director and Vice President and Tim will update his to be consistent language.</p>
<p>c) SEATA collaboration with Biodex to offer EBPs (VP Hopp)</p>	<p><b>Update on ACTION:</b> Continue discussion with Shannon Wiggins (Biodex) and bring definitive options to the Board.</p>	<p>Webinar talk will be done separately and offered to members as compared to EBP talk that could be offered separately at state meetings. Biodex already has speakers that have approved EBP presentations. Shannon Wiggins has a meeting set up for Dec. 13 to discuss this issue. <b>ACTION:</b> Jeff will follow-up with the Board after her meeting on the 13<sup>th</sup>.</p>
<p>d) National AD's Meeting – Dec 11-12, 2016 in TN.</p>	<p><b>Update</b> from President Scott Byrd NATA will drop ship promotional material to the hotel Promotional card has been developed with link to PPG Door-prize and give-away items have been donated. President Byrd reports that they are in good shape and he is looking forward to promoting the profession and it should be a good membership benefit.</p>	<p><b>ACTION:</b> President Byrd will provide material to Secretary Wesley for inclusion in PR efforts.</p>
<p>e) Revisions to Section II and Section III of SEATA P&amp;P Manual</p>	<p>President White send out an email to State Presidents later with Sections 2 and 3 of the Policy &amp; Procedures Manual specifically dealing with Organizational Support Groups.</p>	<p><b>ACTION:</b> President White will re-send the proposed changes to the P&amp;P with an electronic vote coming at a later time.</p>
<p>f) State Meeting Reciprocity</p>	<p><b>Update on ACTION:</b> President White sent email to request State Presidents</p>	<p>No update at this time.</p>



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	to adopt a policy on the issue of out-of-state meeting attendees.	
<b>15. New Business</b>		
a) 2017 CSMM Registration Fee	<p>INFORMATION: See chart of registration fees for other Districts.</p> <p>DISCUSSION: Need to determine if SEATA should increase registration fees for the 2017 CSMM. The meeting is set to have 9.5 EBP and 9 Category A CEUs.</p>	<p><b>MOTION:</b> (TM/JH) To increase CSMM registration for members to \$125 beginning with 2017 meeting. <b>6-0-0-1 Approved.</b></p>
b) Support for SEATA members	<p>UPDATE: Follow up on the needs of Heloise Belarmino (daughters) and Mike Jones regarding support from SEATA. Director Brunett will send an email with suggestions for Heloise and Chris King updated on Mike to suggest that we focus on his daughter for now</p>	<p><b>MOTION:</b> (DW/AL) To authorize Donna Wesley to purchase a food delivery gift certificate in the amount of \$250 for Heloise Belarmino and Mike Jones. <b>6-0-0-1 Approved.</b></p>
c) MDAT Award	<p>Committee Chair is a nominated candidate.</p>	<p>Parliamentarian Kimmel advised that the NATA has a strict policy of not allowing a committee member to be nominated for said award. President White indicated that the NATA does have defined terms as compared to SEATA which does not currently have this in place.</p> <p>Discussion revolved around her recusing herself or another committee reviewing all applications.</p> <p><b>ACTION:</b> Policy &amp; Procedure needs to be examined and addressed for future incidents pertaining to possible conflict of interest in candidates. President King voiced a concern about the fact that the procedure was established prior to a policy being in place.</p> <p><b>MOTION:</b> (TM/GA) All applicants for the 2017 SEATA MDAT Award are to be reviewed and a decision reached by the Executive Board in lieu of the MDAT Committee for this year due to a potential conflict of interest. <b>4-2-0-1 Approved (AL/TN)</b></p>
<b>16. Announcements</b>	<p>Jeff Bryant reports that MS has addressed the issue of YPC having the Chair serve as the state representative for a committee, and will be submitting a new candidate form.</p> <p>President Byrd reported on the fires in Tennessee and expressed appreciation to those that have called and given support and reached out to him and others recently. No known members have been directly impacted.</p>	<p><b>ACTION:</b> Investigate term limits for SEATA Chairs and align with NATA Policy on term limits.</p>
<b>17. Adjournment</b>	Meeting adjourned at:	9:11 PM